



Manteo Kill Devil Hills Duck Edenton
473-2167 441-4324 261-8121 482-2135

Kellogg Supply Company offers the following optional enhanced services to our accounts receivable (A/R) customers upon request:

- 1. Choose to have invoices emailed to your home or office within minutes of each new transaction.
2. Have monthly Statements e-mailed to your home or office immediately upon monthly account closing.
3. Obtain 24/7 Internet access to your account information with re-printable invoice and statement detail via our iNET online software application. Easily view current account balances and payment history.

These enhancements improve our ability to maintain our A/R, while offering our customers significant improvements with regards to invoice accuracy as well as prompt invoice and statement delivery. Thus, allowing our customers more time to review and organize their monthly billing.

To request any of these optional services, please complete the form below and return via fax to 252-473-5870

Thank you,

Kellogg Supply Company, Inc.
Kellogg Design Center
The Cottage Shop

Enhanced AR Account Services Request form

Account Name: Account Number:

Account Email: Note: Services require a valid email address.

Choose from the following optional services:

[ ] Emailed Invoices - (Receive image of all my invoices via email at the time of sale for every transaction)

[ ] Emailed Statements - (Receive monthly Statements via email at the close of the billing period)

Email address invoices and/or statements to be sent: (if different from above email)

[ ] iNet Online Access Account - (Signup for internet access to account information)

(Note: An email will be sent that includes your User ID & Password with a link to access your account)

Completed by: Date: